



Social Islami Bank PLC
Logistic Support Division
Head office, Dhaka.

Ref: SIBL/HO/LSD/2024/24

Date: 10.01.2024

Tender for Purchasing and supplying 21,600 (twenty one thousand six hundred) packages of Educational Materials (School Bag, Khata, Pen, Pencil, Tiffin Box with SIBL Logo and Note Book with SIBL Logo) for distribution to the poor, helpless and orphan Students for School & Madrasha around the country under supervision of Zonal Offices for the year 2024.

1	Name of the Bank	Social Islami Bank Limited		
2	Procuring Entity Name	Logistic Support Division		
3	Invitation of tender	Purchasing and supplying 21,600 (twenty one thousand six hundred) packages of Educational Materials (School Bag, Khata, Pen, Pencil, Tiffin Box with SIBL Logo and Note Book with SIBL Logo).		
4.	Invitation for Quotation Ref. & Date	SIBL/HO/LSD/2024/24		date: 10.01.2024
5	Procurement Method	Open Tendering Method		
6	Source of Fund	Social Islami Bank Limited		
7	Date & Time for Submission, Closing & Opening of Tenders	Submission Date	Closing time	Opening Time
		17.01.2024	3.00 pm	3:30 pm
8	Name and address of the Office for receiving tender(s)	Senior Vice President & Head Logistic Support Division Social Islami Bank Limited Level-29, City Centre, 90/1 Motijheel C/A, Dhaka-1000		
09	Time for Completion of Delivery	Within 03 days from the issuing date of work order.		
10	Place of opening tender documents	Social Islami Bank Limited, Level-29, City Centre, 90/1 Motijheel C/A, Dhaka-1000		
11	Eligibility of Tender(s)	The bidder must have (a) Valid Trade License (b) Experience of supplying blanket to any private commercial Bank solvency the bidder must be solvent to execute any work order without receiving any advance bill from the bank. The bidder must not be a bankrupt (c) Must submit dummy sample 1 pcs (i.e School Bag, Khata, Pen, Pencil, Tiffin Box with SIBL Logo and Note Book with SIBL Logo).		
12	Price of tender document	Tk. 1,000/- (Taka one thousand) only in the form of Payment Order (non-refundable) favoring “Social Islami Bank Limited”. Tender document will be available in the website.		
13	Address of Official Inviting Tender	Logistic Support Division Social Islami Bank Limited Level-29, City Centre, 90/1 Motijheel C/A, Dhaka-1000		
14	Contact Details	Telephone No. 09612001122- Ext 50296, email: lsd@sibl-bd.com		

15	Price	The rate shall be quoted in the bidders Letter heads complying all specifications and terms and conditions of this tender. Incomplete tender/offer will be invalid. The bidders' tender shall be deemed to be inclusive of the costs of transportation, rigging, at the specified site including Tax & VAT.
16	Validity of tender	30 days
17	Special Instruction	The tender process will be guided as per Tender Bidding Policy of the bank and as per specific instructions and terms & conditions mentioned in the bank's website www.siblb.com. The Bank Authority reserves the right to reject any or all quotation prior to acceptance and is not bound to select the lowest bidder.

i. **Technical Specifications and Financial Offer for Educational Materials-2024.**

Name of the items	Description/ Specifications	Qty.	Unit price (Including Tax & VAT)	Total Amount
Educational Materials	School Bag, Khata, Pen, Pencil, Sharpener, Eraser, Tiffin Box with SIBL Logo and Note Book with SIBL Logo	21,600 Packages		
Total				

Senior Vice President & Head
 Logistic Support Division
 Phone- 09612001122 Ext- 50296
 E-mail address: lsd@sibl-bd.com