



Social Islami Bank Limited
Logistic Support Division
Head Office, City Centre
90/1, Motijheel C/A, Dhaka-1000
Web: www.siblbld.com; email: lsd@sibl-bd.com

INVITATION FOR TENDER
SUPPLYING PERSONAL COMPUTERS
Bidder Reg. No.

Section A: General Information

1	Name of the Bank	Social Islami Bank Limited					
2	Procuring Entity Name	Logistic Support Division					
3	Invitation of tender for	Supplying brand new Personal Computers provided by SIBL as per technical specifications detailed in “Section C” hereunder from the eligible and enrolled/ registered vendors/ suppliers/ distributors/ local agents or retailer of brand computer manufacturers and retailer of Microsoft as specified in Section B hereunder.					
4.	Invitation for Quotation Ref. & Date	SIBL/HO/LSD/2021/1889 date: 07.12.2021					
5	Procurement Method	Open Tendering Method					
6	Source of Fund	Social Islami Bank Limited					
7	Tender Security (conditionally refundable)	Tk. 7.00 lac (Taka seven lac) The tender security shall be deposited in the form of Payment Order (conditionally refundable either partly or in full) favoring “Social Islami Bank Limited”.					
8	Registration of bidders & price of Tender Document:	The interested eligible bidders have to enroll their name by submitting a prayer along with a non-refundable registration/enrollment fee Tk 2,000.00 (Taka two thousand) only in the form of “Payment Order” in favor of “Social Islami Bank Limited. The bank will give them enrollment number for participating in the tender. No tender documents will be sold physically. The intending number and bidder have to copy or download this tender document from the website: www.siblbld.com and place them on their own letterhead to submit their bid.					
9	Important Tender Process Dates & Times	Tender	Registration		Submission		Opening Time
		Process	Start	End	Start	End	
		Date	08.12.2021	20.12.2021	21.12.2021	21.12.2021	21.12.2021
		Time	10.00 am	4:30 pm	10:00 am	3:00 pm	3:30 pm
10	Tender Validity	6 (six) months from the date of submission.					
11	Quantity	500(five hundred) units					
12	Delivery time	Within 45 days from the order date					
13	Place of opening tender documents	Social Islami Bank Limited, Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000					
14	Delivery Address	Social Islami Bank Limited, Level-29, 90/1, City Centre, Motijheel, Dhaka-1000.					
15	Mode of payment	The bill payment process may take a cycle of 45 to 60 days.					
16	Performance Security	The successful bidder to whom supply order might be issued shall have to submit performance security at the rate of 10% (ten percent) of the entire order amount in the form of Bank Guarantee for a period of 12 months from the challan date. Otherwise, the performance security money shall be hold from the bills payable.					

Signature & Seal of the bidder

17	Submission of bidders qualifications/eligibility	The interested registered bidder shall copy the “bidders’ qualification” form from the webpage and place them on their own letterhead write their qualifications and individual information in the designated fields and submit the form along with the supporting documents as proof of the provided information and the tender security as specified in serial No. 7 hereinabove in a separate sealed envelope with proper labeling mentioning- “Bidder’s Eligibility/Qualifications- PC 2021”, Name of the bidder & Registration No.
18	Submission of Technical Specifications	The interested registered bidder shall copy the Asked Technical Specifications form from the webpage and place them on their own letterhead write their own specifications and part numbers in the designated fields and submit the document along with the supporting original brochure, detail color picture in a separate sealed envelope with proper labeling mentioning- “Technical Specifications-PC 2021”, Name of the bidder & Registration No. All the bidders have to submit the softcopy of their personal data and technical offers in a readable flash drive (refundable) along with the technical offer and send a copy of the same after opening of the tender to the email address: chspd@sibl-bd.com .
19	Submission of Financial Offer	The interested registered bidder shall copy the Financial Offer form from the webpage and place them on their own letterhead and write their price offer for Section D in the designated field(s) and submit the document in a separate sealed envelope with proper labeling mentioning- “Financial Offer-PC 2021”, Name of the bidder & Registration No.
20	Name and address of the Office for receiving tender(s)	Vice President and Head Logistic Support Division Social Islami Bank Limited Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000
21	Address of Official Inviting Tender	Do.
22	Contact Details	Telephone No. 09612001122- Ext: 50292,50301, email: chspd@sibl-bd.com .
23	Special Instruction	The Bank Authority reserves the right to - <ol style="list-style-type: none"> 1. Explain or clarify the terms of this tender notice in its own way, 2. Bring necessary changes in the notice 3. Increase or decrease the tender quantity 4. Reject any or all bids, 5. Select any bidder deems fit and proper. The bank authority can perform all the above things without assigning any reason. The bidder/supplier shall have no right to challenge the decision of the Bank Authority in any court of law or to any arbitrator.

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Section B: Bidder's Information and Qualifications/Eligibility

SN	Description	Qualification	Response	Remarks
01	Name of the Bidder	Required		Attach NID copy
02	Designation of the Bidder	Required		
03	Company Name	Required		
04	Company Type	Required	Proprietorship, Partnership, Private Limited, Public Limited etc.	
05	Website address of the company	Required		
06	Bidder's Office Phone No.	Required		Attach bill copy
07	Bidder's email address	Required		Send "Hello" mail to lsd@sibl-bd.com
08	Bidder's Mobile No.	Required		
09	Verified Business Address	Required		Attach proof
10	Name of Contact Person	Required		Attach NID copy
11	Designation of the contact Person	Required		
12	Official email address	Required		Send "Hello" mail to lsd@sibl-bd.com
13	Valid Trade License No.	Required		Attach proof
15	Valid VAT Registration No.	Required		Attach proof
15	Valid ETIN	Required		Attach proof
16	Valid IRC No.	Required		Attach proof
17	Authorization of the Principal	Required		Attach proof
18	Bank solvency certificate	Required		Attach proof
19	Are you adequately solvent to sale on credit for a period of 6 months or more?	Yes/No.		
20	Experience: The bidder must have experience for supplying brand PCs in 3 different commercial Banks of Bangladesh	Required Bank- WO- Date- Quantity		Attach proof
21	Principal's Name, Postal Address, Web address	Required		Might be verified
22	Are you Banned by any bank authority or government agency?	Yes/No		
23	Will you import the product from original equipment manufacturer? If no, who will import your products give its details	Yes/No./details		

Statement of the bidder: All the above information provided hereinabove are true. We will supply the order from genuine, valid and lawful sources and will pay all admissible VAT, Tax & other duties as per rule of the Government of Bangladesh.

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Section C: Technical Specifications of Tender For PC

SL	PC Components	Allowable Spec.	Offered Spec.	Part No.
1	Brand & Model	HP/Lenovo/Equivalent		
2	Processor:	3.1 GHz or faster with multicores on a compatible 64-bit processor or System on a Chip (SoC). Manufacturer- Please mention Brand- Please mention Model- Please mention Clock Speed- Please mention Turbo boost technology- please mention Cache- Please mention		
4	RAM:	Type- Synchronous Dynamic Random Access Memory Generations- Minimum DDR4 Memory- Minimum 8 GB with option to increase up to 64 GB Bus Clock- Please mention		
5	Storage:	A. For windows and other applications. SSD- 128 GB expected maximum 256 GB SSD (considering short time availability) Model- Please Specify Interface- NVMe expected B. For user data storage- HDD- Maximum 1 TB (Bootable), 500 GB expected (considering short time availability) Interface- SATA expected Speed- Minimum 7200 rpm or higher Model- Please mention		
6	Chipset:	Must be compatible with offered PC Manufacturer- Please Mention Code- Please Mention IDE - Please mention Ports- Please mention		
7	Graphics Card:	Compatible with DirectX 12 or later with WDDM 2.0 driver. Model/feature: Please specify.		
8	NIC Card	Built in NIC Card + Wi-Fi		
9	Monitor:	18.5" HD Monitor with LED Backlight		
10	System Firmware	UEFI, Secure Boot Capable		
11	TPM	Trusted Platform Module Version 2.0 or later.		
12	Power supply	Please mention.		
13	Keyboard	Please mention.		
14	Mouse	Please mention.		
15	Casing	Please mention.		
16	Operating Software	Free DOS. Free 64 bit Windows 10/11 professional, free office suit and a package of SIBL application software need to be preloaded.		
17	Country of Origin	Please mention.		
18	Country of Manufacture	Please mention.		
19	Country of Shipment	Please mention.		
20	Warranty	Standard 3 Years Full Warranty		

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Section D: Financial Offer of Tendered PC-2021

Description	Quantity	Rate	Amount
Supplying Brand Personal Computers of Given part No..... as per offered specifications complying all terms and conditions of the abovementioned tender Units		
Total Price			

In words: Total Taka.....

The abovementioned price is inclusive of all costs, taxes & VATs as per rule of the government of Bangladesh.

Name of the Bidder:

Designation of the Bidder:

Company Name:

Business Address:

Mobile No.:

Signature & Seal of the bidder