



Social Islami Bank Limited  
**Logistic Support Division**  
 Head Office, City Centre  
 90/1, Motijheel C/A, Dhaka-1000  
 Web: [www.siblbld.com](http://www.siblbld.com); email: [lsd@sibl-bd.com](mailto:lsd@sibl-bd.com)

Ref: SIBL/HO/LSD/2019/ 334

Date: 21.04.2019

**TENDER FOR SUPPLYING PERSONAL COMPUTERS**  
**Bidder Reg. No.**

**Section A: General Information**

1	Name of the Bank	Social Islami Bank Limited					
2	Procuring Entity Name	Logistic Support Division					
3	Invitation of tender for	Supplying brand new Personal Computers with installation of software packages provided by SIBL as per technical specifications detailed in “Section C & D” hereunder from the eligible and enrolled/ registered vendors/ suppliers/ distributors/ local agents or retailer of brand computer manufacturers and retailer of Microsoft as specified in Section B hereunder.					
4.	Invitation for Quotation Ref. & Date	SIBL/HO/LSD/2019/ 334 date: 21.04.2019					
5	Procurement Method	Open Tendering Method					
6	Source of Fund	Social Islami Bank Limited					
7	Tender Security (conditionally refundable)	Tk. 4.00 lac (Taka four lac) The tender security shall be deposited in the form of Payment Order (conditionally refundable either partly or in full) favoring “Social Islami Bank Limited”.					
8	Registration of bidders & price of Tender Document:	The interested eligible bidders have to enroll their name by submitting a prayer along with a non-refundable registration/enrollment fee Tk 5,000.00 (Taka five thousand) only in the form of “Payment Order” in favor of “Social Islami Bank Limited before submission of tender. No Tender documents will be sold physically. The bidder have to copy or download this tender documents from the website: <a href="http://www.siblbld.com">www.siblbld.com</a> and place them on their own letterhead to submit their bid.					
9	Important Tender Process Dates & Times	Tender	Registration		Submission		Opening Time
		Process	Start	End	Start	End	
		Date	23.04.2019	07.05.2019	08.05.2019	08.05.2019	08.05.2019
		Time	10.00 am	3:30 pm	9:30 am	2:00 pm	2:30 pm
10	Tender Validity	6 (six) months from the date of submission.					
11	Batch size quantity & Delivery Schedule (The software vendor may get separate schedule)	Batch No.	Quantity	After		Before	
		1 <sup>st</sup> Batch	100 Units	Issuance of Order		30 days	
		2 <sup>nd</sup> Batch	100 Units	30 days		60 days	
		3 <sup>rd</sup> Batch	100 Units	60 days		90 days	
		4 <sup>th</sup> Batch	100 Units	90 days		120 days	
12	Place of opening tender documents	Social Islami Bank Limited, Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000					
13	Composition of bid Price shall be inclusive of	The costs of complete DOS PC, installing necessary application operating software as provided by the bank, testing, commissioning, delivering to directed site and admissible VAT, excise duty, subsidiary duty, import duty, ATV, AIT etc all types of taxes and revenues of the government and other regulatory authorities along with time value of money up to settlement of bills taking clearances from the end user of the bank.					
14	Delivery Address	Social Islami Bank Limited, Level-6, 15 Dilkhusha C/A, Dhaka-1000.					
15	Mode of payment	The bill payment process may take a cycle of 45 to 60 days. The process includes the time of collecting clearances from the end users. Bill may be submitted against each batch or its parts.					

Signature & Seal of the bidder

16	Performance Security	The successful bidder to whom supply order might be issued shall have to submit performance security at the rate of 5% (five percent) of the entire order amount in the form of Bank Guarantee for a period of 12 months from the challan date of last batch or 18 months from the 1 <sup>st</sup> challan date which comes later. Otherwise, the performance security money shall be hold from the bills payable against the supply of the order.
17	Submission of bidders qualifications/ eligibility and oath of bidder	The interested registered bidder shall copy the “bidders’ qualification” form from the webpage and place them on their own letterhead write their qualifications and individual information in the designated fields and submit the form along with the supporting documents as proof of the provided information and the tender security as specified in serial No. 7 hereinabove in a separate sealed envelope with proper labeling mentioning- “Bidder’s Eligibility/Qualifications- PC 2019”, Name of the bidder & Registration No.
18	Submission of Technical Specifications	The interested registered bidder shall copy the Asked Technical Specifications form from the webpage and place them on their own letterhead write their own specifications and part numbers in the designated fields and submit the document along with the supporting original brochure, detail color picture in a separate sealed envelope with proper labeling mentioning- “Technical Specifications-PC 2019”, Name of the bidder & Registration No. All the bidders have to submit the softcopy of their personal data and technical offers in a readable CD/DVD ROM along with the technical offer and send a copy of the same after opening of the tender to the email address: <a href="mailto:lsd@sibl-bd.com">lsd@sibl-bd.com</a> .
19	Submission of Financial Offer	The interested registered bidder shall copy the Financial Offer form from the webpage and place them on their own letterhead and write their price offer for Section E in the designated field(s) and submit the document in a separate sealed envelope with proper labeling mentioning- “Financial Offer-PC 2019”, Name of the bidder & Registration No.
20	Name and address of the Office for receiving tender(s)	Senior Executive Vice President and Head Logistic Support Division Social Islami Bank Limited Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000
21	Address of Official Inviting Tender	Do.
22	Contact Details	Telephone No. 09612001122- Ext: 50299, email: <a href="mailto:lsd@sibl-bd.com">lsd@sibl-bd.com</a>
23	Special Instruction	The Bank Authority reserves the right to - <ol style="list-style-type: none"> <li>1. Explain or clarify the terms of this tender notice in its own way,</li> <li>2. Bring necessary changes in the notice</li> <li>3. Increase or decrease the tender quantity</li> <li>4. Reject the lowest,</li> <li>5. Reject any or all bids,</li> <li>6. Select any bidder deems fit and proper by them</li> </ol> The bank authority can perform all the above things without assigning any reason. The bidder/supplier shall have no right to challenge the decision of the Bank Authority in any court of law or to any arbitrator.

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**TENDER FOR SUPPLYING PERSONAL COMPUTERS**

Tender Ref. SIBL/HO/LSD/2019/634

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**Bidder Reg. No.**

**Section B: Bidder's Information and Qualifications/Eligibility**

SN	Description	Qualification	Response	Remarks
01	Name of the Bidder	Required		Attach NID copy
02	Designation of the Bidder	Required		
03	Company Name	Required		
04	Company Type	Required	Proprietorship, Partnership, Private Limited, Public Limited etc	
05	Website address of the company	Required		
06	Bidder's Office Phone No.	Required		Attach bill copy
07	Bidder's email address	Required		Send "Hello" mail to lsd@sibl-bd.com
08	Bidder's Mobile No.	Required		
09	Verified Business Address	Required		Attach proof
10	Name of Contact Person	Required		Attach NID copy
11	Designation of the contact Person	Required		
12	Official email address	Required		Send "Hello" mail to lsd@sibl-bd.com
13	Valid Trade License No.	Required		Attach proof
15	Valid VAT Registration No.	Required		Attach proof
15	Valid ETIN	Required		Attach proof
16	Valid IRC No.	Required		Attach proof
17	Authorization of the Principal	Required		Attach proof
18	Bank solvency certificate	Required		Attach proof
19	Are you adequately solvent to sale on credit for a period of 6 months or more?	Yes/No.		
20	Experience: The bidder must have experience for supplying brand PCs in 3 different commercial Banks of Bangladesh	Required Bank- WO- Date- Quantity		Attach proof
21	Principal's Name, Postal Address, Web address	Required		Might be verified
22	Are you Banned by any bank authority or government agency?	Yes/No		
23	Will you import the product from original equipment manufacturer? If no, who will import your products give its details	Yes/No./details		

Statement of the bidder: All the above information provided hereinabove are true. We will supply the order from genuine, valid and lawful sources and will pay all admissible VAT, Tax & other duties as per rule of the Government of Bangladesh.

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## TENDER FOR SUPPLYING PERSONAL COMPUTERS

Tender Ref. SIBL/HO/LSD/2019/634

Date: 21.04.2019

**Bidder Reg. No.**

### Section C: Technical Specifications of Tendered PC

SL	PC Components	Allowable Spec.	Offered Spec.	Part No.
1	Brand	HP/Dell/Lenovo		
2	Processor:	8th Generation Intel® Core™ i5-8500(Minimum 3 GHz with turbo boost technology, 9 MB cache)		
3	Chipset:	Intel H370/Q370 Express Chipset		
4	RAM:	8 GB 1600 MHz DDR4 SD RAM (4GB x 2) Expandable up to 32 GB		
5	HDD:	1TB SATA Hard Disk		
6	NIC Card	Built in NIC Card		
7	Graphics Card:	Integrated Intel UHD 630 Graphics		
8	Monitor:	18.5" HD Monitor with LED Backlight		
9	Power supply	Standard power supply & cables of the same brand		
10	Keyboard	Standard keyboard designed for the offered brand		
11	Mouse	Standard mouse designed for the offered brand		
12	Casing	Standard casing designed for the offered brand		
13	Operating Software	Free DOS		
14	Installation of Operating Software, Office Package and other application software	Bidder must install- (1) Windows 10 Professional 64 bit OS, (2) Office Standard Suite 2019 and (3) Other application software as selected and provided by the bank. The licenses will be activated by the bank.		
15	Warranty	Standard 3 Years Full Warranty		

### Section D: Technical Specifications of OS (Optional)

SN	Product Name	Specifications	Part No.	Bidder's Response
01	Windows 10 Professional: Genuine Operating System (OEM) License	Windows 10 Professional OEM 64 bit		

Signature & Seal of the bidder

**TENDER FOR SUPPLYING PERSONAL COMPUTERS & LISENCED SOFTWARES**

Tender Ref. SIBL/HO/LSD/2019/634

Date: 21.04.2019

**Bidder Reg. No.**

**Section E: Financial Offer of Tendered PC-2019**

<b>Description</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
Supplying ..... Brand Personal Computers of Given part No..... as per offered specifications complying all terms and conditions of the abovementioned tender	..... Units		
Price of Genuine Operating System- Windows 10 Professional OEM License	.... Units		
Total Price			

**In words: Total Taka.....**

The abovementioned price is inclusive of all costs, taxes & VATs as per rule of the government of Bangladesh.

Name of the Bidder:

Designation of the Bidder:

Company Name:

Business Address:

Mobile No.:

Signature & Seal of the bidder