



Social Islami Bank PLC

Logistic Support Division

Head Office, City Centre, 90/1, Motijheel C/A, Dhaka-1000

Web: www.siblbld.com; email: chspd@sibl-bd.com

INVITATION FOR TENDER

FOR SUPPLYING BLANK VISA NFC (SMART) CARD PLASTIC

Tender Ref. SIBL/HO/LSD/2024/717

Date: 18.04.2024

Publish Date	18.04.2024
Registration Close Date	21.05.2024
Submission Date	23.05.2024

Section A: General Information

1	Name of the Bank	Social Islami Bank Limited						
2	Procuring Entity Name	Logistic Support Division						
3	Invitation of tender for	Sealed tenders are hereby invited for SUPPLYING BLANK VISA NFC (SMART) CARD PLASTIC as per technical specifications detailed in “Section C” hereunder from the eligible local or joint venture enterprises.						
4.	Invitation for Quotation	SIBL/HO/LSD/2024/717			Date: 18.04.2024			
5	Procurement Method	Open Tendering Method						
6	Source of Fund	Social Islami Bank PLC						
7	Tender Security	Tk. 500,000 (Taka five lac) [refundable]. The tender security shall be deposited in the form of Payment Order favoring “ Social Islami Bank PLC ”. The “Tender Security” of unsuccessful bidders will mature for refunding after accepting work order by successful bidder. The tender security of non-responsive bidders will be refunded after evaluation by the committee. The tender security of successful bidder may be adjusted with performance security and refundable after work completion.						
8	Registration of bidders & price of Tender Document:	The interested eligible bidders have to enroll their name by submitting a prayer along with a non-refundable registration/enrollment fee Tk. 4,000/- (Taka four thousand) only in the form of “Payment Order” in favor of “ Social Islami Bank PLC ”. The bidder have to collect this tender documents from the website: https://www.siblbld.com/media#tender & hardcopy and place them on their own letterhead to submit their bid.						
9	Important Tender Process Dates & Times	Tender	Registration		Submission		Opening (Technical Offer Only)	
		Process	Start	End	Start	End		
		Date	18.04.2024	21.05.2024	23.05.2024	23.05.2024		23.05.2024
		Time	10.00 am	5:00 pm	10.00 am	3:00 pm		3:30 pm
10	Tender Validity	60(sixty) days from the date of submission.						
11	Quantity & Delivery Schedule	Quantity: 1,30,000 (one lac thirty thousand) pcs; Expected Delivery Time: Within 45 (forty five days) after getting approval from VISA [Bidder may Specify their schedule]						
12	Place of opening tender	Social Islami Bank Limited, Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000						
13	Composition of bid Price	The price shall be inclusive of applicable Taxes except VAT. VAT will be Paid by the purchaser. The supplier after complete delivery, shall bill along with VAT 6.3 Challan mentioning the VAT amount payable by the bank knowing the correct rate from us and Bank will deduct applicable AIT and other taxes if any at source as per rule of the Government.						
14	Delivery Address	At any place in Bangladesh as instructed by the SIBL Card Department.						
15	Mode of payment	The bill payment process may take a cycle of 45 to 60 days.						
16	Performance Security	The successful bidder to whom supply order will be issued shall have to submit performance security at the rate of 5% (five percent) of the entire order amount in the form of Bank Guarantee for a period of 3 (three) months from the challan date of last batch.						

17	Submission of bidders qualifications/ eligibility (Section B)	The interested registered bidder shall fill up the “bidders’ qualification” form (Section B) from the webpage and place them on their own letterhead write their qualifications and individual information in the designated fields and submit the form along with the supporting documents as proof of the provided information and the tender security as specified in serial No. 7 hereinabove in a separate sealed envelope with proper labeling mentioning- “Bidder’s Eligibility/Qualifications, Name of the bidder & Registration No. All papers and information shall be signed and authenticated by the bidder.
18	Submission of Technical Specifications (Section C)	The interested registered bidder shall copy the Asked Technical Specifications form (Section C) from the webpage and place them on their own letterhead write their own specifications and part numbers in the designated fields and submit the document along with the supporting original brochure, detail color picture in a separate sealed envelope with proper labeling mentioning- “Technical Specifications- BLANK VISA NFC (SMART) CARD PLASTIC ”, Name of the bidder & Reg. No. All papers and information shall be signed and authenticated by the bidder.
19	Submission of Financial Offer (Section D)	The interested registered bidder shall copy the Financial Offer form from the webpage and place them on their own letterhead and write their price offer for Section D in the designated field(s) and submit the document in a separate sealed envelope with proper labeling mentioning- “Financial Offer- BLANK VISA NFC (SMART) CARD PLASTIC ”, Name of the bidder & Registration No. All papers and information shall be signed and authenticated by the bidder.
20	Name and address of the Office for receiving tender(s)	Senior Vice President and Head Logistic Support Division Social Islami Bank Limited Level-29, City Centre, 90/1, Motijheel C/A, Dhaka-1000
21	Contact Details	Telephone No. 09612001122- Ext: 50292, email: chspd@sibl-bd.com
22	Special Instruction	The Bank Authority reserves the right to - <ol style="list-style-type: none"> 1. Explain or clarify the terms of this tender notice in its own way, 2. Bring necessary changes in the notice 3. Increase or decrease the tender quantity 4. Reject the lowest, 5. Reject any or all bids, 6. Select any bidder deems fit and proper by them The bank authority can perform all the above things without assigning any reason. The bidder/supplier shall have no right to challenge the decision of the Bank Authority in any court of law or to any arbitrator.

Senior Vice President and Head

Logistic Support Division

Phone- 09612001122- Ext-50292, 50299

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